Westmorland & Furness Council

Proposed Co-ordinated Admission Scheme for all Maintained Schools and Academies in the Area of Westmorland and Furness Council 2028/2029

Note: the list of schools may need to be revised to provide for the conversion of some schools to academies or to take account of other school organisational changes.

For the purposes of this document 'school' refers to maintained schools and academies unless otherwise indicated.

Introduction

In line with the requirements of the 1998 School Standards and Framework Act (as amended by the Schools Admissions Code 2021) this scheme has been drawn up by Westmorland and Furness Council to co-ordinate admissions to all maintained schools and academies in the local authority area of Westmorland and Furness, except for entry to Year 12, special schools and nursery schools, regardless of whether the Local Authority (LA), the governing body or the academy trust is the admission authority.

The scheme's purpose is to ensure that, as far as reasonably practicable:

1. Every parent or carer living in the local authority area of Westmorland and Furness who has applied for a place for their child for entry in September 2028 to Reception in an infant or primary school, Year 3 in junior school or to Year 7 at a secondary school in the normal admissions round, receives only one offer of a school place for each child on:

    (a) 1 March (or the next working day) for transferring to Year 7 at a secondary school.

    (b) 16 April (or the next working day) for starting infant or primary school (Reception year group).

    (c) 16 April (or the next working day) for transferring to Year 3 at a junior school.

    NOTE: The School Admissions Code 2021 states that for secondary school applications, all offers must be made on Secondary National Offer Day ie. 1 March or the next working day. For primary school applications, all offers must be made on primary National Offer Day i.e., 16 April or the next working day.

2. Every parent or carer living in the local authority area of Westmorland and Furness who applies for a school place at a school at any other time, except for admission to Year 12 and for entry to special and nursery schools receives only one offer of a place for each child on the following basis:

    (a) Applications received after the first day of the school term of the admissions year, and at any other time for entry to the normal year of entry, will be treated as 'in year' admissions.

NOTE: There may be instances where parents do not agree on the preferred school for their child. However, the School Admissions Code 2021 states that only one offer per child can be made by the LA. **The LA cannot process more than one application at a time for the same child**. The LA is unable to resolve any disagreement or take sides and applications may be severely delayed where separate applications are received for different schools.

When completing the LA application form, parents are required to confirm that the application is made with the agreement of all parties with parental responsibility. If it becomes apparent that a submitted form contained false information in this respect, or was intentionally misleading, the LA will put processing of the application on hold. This will be the case if a second application is received for the child from the other parent.

In line with the School Admissions Code, the LA may also withdraw a school place obtained through a fraudulent or intentionally misleading application. The LA cannot guarantee that a school place will be kept open pending resolution of a dispute.

Where there is evidence of disagreement, the LA will first seek to establish whether both parents have parental responsibility and whether a court order has been made regarding who has authority to make an application. You will be asked to provide evidence in order for the LA to establish the position. If only one parent has parental responsibility, that application will be processed. If a court order has been made, the LA will comply with the court order.

If there is disagreement and both parents have parental responsibility, the LA will not be able to process either application for the child. The application will be put on hold until the LA has received either written agreement from both parents of how to proceed, or a court order directing which parent can make the application. For main round applications to reception or year 7, this may result in a child's application being processed as a late application and therefore your child could miss out on a school place at a preferred school. This may further profound implications for the child and family moving forward. Given this we would urge parents to reach agreement on the preferred schools for their child at the earliest opportunity.

The scheme does not apply to those places set aside for boarders.

The scheme will be implemented in line with the timetables set out below. The admission authorities to which the scheme applies is also set out below.

The Common Application Forms

There will be three standard forms known as the Common Application Forms. In line with LA policy, online applications are encouraged and references to the various forms below include those available online. Hard copies are also available. The forms are as follows:

SA1 – Starting School in Westmorland and Furness – September 2028

SA2 – Westmorland and Furness Transfer to Junior School – September 2028

SA3 – Westmorland and Furness Transfer to Secondary School – September 2028

The forms will be used for the purpose of admitting pupils into the Reception Year for infant and primary, Year 3 for junior and Year 7 for secondary intake groups in September 2028. They will:

- Invite parents or carers to express three preferences for schools in rank order of preference including, where relevant, any schools outside the LA's area.

- Explain that parents or carers are entitled to give their reasons for their preferences; and

- Specify the closing date and to whom the form must be returned.

The LA will ensure that the SA1, SA2, and SA3 are available online and from the LA. They will be available online from September 2027. Parents and/or carers of children in their last year at an infant school will receive information about how to apply for a junior school place from the infant school. Those with a child in the last year of a primary or junior school will receive information about how to apply for a secondary school place from their current primary or junior school. Information about schools together with an application form will be made available on the Westmorland and Furness Council website.

The governing body of a voluntary aided, foundation, free school or an academy trust can require parents or carers who wish to express a preference for their school on the common application form, to provide additional information on a supplementary form, or by way of supporting evidence only where the information is required for the governing body or academy trust to apply their oversubscription criteria. Where a supplementary form or supporting evidence is required it must be returned to the school where entry is sought.

A supplementary form **will not** be regarded as a valid application unless the parent and/or carer has also completed a common application form and the school has been given as one of their preferences.

Where common application forms are sent directly to voluntary aided, foundation, free schools or academies, they must be passed to the LA within five school days.

The Closing Date for Application Forms [SA1, SA2 and SA3]

Completed forms must be returned as follows:

SA3 – by 31 October 2027 online, to the child's current junior or primary school or directly to the School Admissions and Appeals Team.

SA1 – by 15 January 2028 online, to the parent or carer's preferred school or directly to the School Admissions and Appeals Team

SA2 – by 15 January 2028 online, to the child's current infant school or directly to the School Admissions and Appeals Team

Parents or carers who are resident in the local authority area of Westmorland and Furness and whose children do not attend a school in the local authority area of Westmorland and Furness, or any parent or carer preferring to return their form direct to the LA, should return the form to the Westmorland and Furness School Admissions and Appeals Team. The same closing dates apply.

Parents or carers who are resident in the local authority area of Westmorland and Furness and who wish to apply for a school place at a maintained school or academy outside of the local

authority of Westmorland and Furness should still complete one of the above forms and make an application via Westmorland and Furness Council. Their application should be submitted to the Westmorland and Furness School Admissions and Appeals Team by the closing dates, as set out above.

Where a preference has been expressed for a voluntary aided, foundation, free school or an academy requiring a supplementary form or supporting evidence, this should be returned directly to that school by the above closing dates.

All schools must forward completed Westmorland and Furness application forms to the LA on a weekly basis as and when they are received. The final deadlines for the forms to be sent by first class post are:

SA3 – Monday 1 November 2027

SA1 – Monday 17 January 2028

SA2 – Monday 17 January 2028

In relation to all Westmorland and Furness schools, preferences which are submitted or changed after the closing date will only be considered in exceptional circumstances.

Even if there are exceptional circumstances, it will not be possible to consider applications received or changed after:

3 January 2028 for Transfer to Secondary - Year 7 [SA3]

7 February 2028 for Starting Infant or Primary - Reception [SA1]

7 February 2028 for Transfer to Junior - Year 3 [SA2]

until after the allocation of places has been made for all those parents or carers who applied on time.

Completing the SA1, SA2 and SA3 Application Forms

If more than one form is received by the same applicant, and any earlier applications have not been withdrawn in writing, the most recently dated application form [submitted by the relevant closing date] will be used. See also, section 1(2)(ii) relating to parental disputes.

Testing of Ability or Aptitude

Where a selection test of any kind, i.e., for ability or aptitude, is part of the school's admission arrangements, the admission authority for the school must make it clear to parents or carers that, whilst they can be tested, they are still required to express a preference for that school on the appropriate form SA1, SA2 or SA3 otherwise they **will not** have applied for a school place.

Determining Offers in Response to the Common Application Forms [i.e SA1, SA2 and SA3]

All preferences will be considered equally. This is known as an **equal preference scheme**. It means that a child will be considered for a place at each school named on the application form irrespective of whether the school was given as the 1st, 2nd, or 3rd preference on the application. Where a child is eligible for a place at more than one of the preferred schools given on the original application form, a place at the school given as the highest preference will be offered on national offer day.

The LA will only make any decision with respect to the offer or refusal of a place in response to any preferences expressed on the application forms where:

- It is acting in its separate capacity as an admission authority
- An applicant is eligible for a place at more than one school
- An applicant is not eligible for a place at any school for which they have expressed a preference. A place would only be offered at a voluntary aided, foundation, free school or an academy if its admission number had not been reached in offering places to those parents and/or carers who submitted a timely application and gave the school as one of their three preferences.

Parents and Carers Applying for a Place at a School Outside of the local authority area of Westmorland and Furness

Parents or carers may express a preference for school[s] in another LA area. The application must be submitted to Westmorland and Furness LA.

If a pupil would be eligible for a place at a school in the local authority area of Westmorland and Furness and a neighbouring Authority has also indicated that a place can be offered at one of its schools, the parents and/or carers will be offered the place at the school which was ranked as their highest preference.

The following timetable sets out the final deadline dates that will be applied to the processing of parent or carer preferences received by the relevant closing date (31 October 2027 for secondary schools [SA3] and 15 January 2028 for infant, primary [SA1] and junior schools [SA2]):

	Secondary [SA3]	Reception [SA1]	Junior [SA2]
LA notification to other LAs of preferences expressed for schools in their area.	15.11.27	24.01.28	24.01.28
LA notification to voluntary aided, foundation, free schools, and academies of all first, second and third preference applications received [see note]. Details	30.11.27	31.01.28	31.01.28

	Secondary [SA3]	Reception [SA1]	Junior [SA2]
of number of applications received to community and voluntary controlled schools.			
Final date for governing bodies of voluntary aided, foundation and free schools and academy trusts to consider all applications, apply the school's oversubscription criteria and provide the LA with a list showing which category in their admissions policy each applicant falls into. Ranking of applicants in the category in which the cut-off point falls must also be shown. *Note: Any school having difficulties meeting this deadline must agree an alternative one with the School Admissions and Appeals Team.*	14.12.27	11.02.28	11.02.28
Liaison period for the LA and voluntary aided, foundation, free schools, and academies to finalise allocations. Lists for oversubscribed schools will be compared. Where a place can be offered at more than one school, the LA will identify the highest preference school that can be offered. This will become the 'provisional allocation'.	15.12.27 to 20.01.28	14.02.28 to 06.03.28	14.02.28 to 06.03.28
Other LAs notified of places in schools in the local authority area of Westmorland and Furness to be offered to their residents.	By 18.02.28	By 03.04.28	By 03.04.28
Finalise Allocations - Notification to all maintained schools and academies of number of pupils to be offered a place. *Note: This is confidential information and must **not** be passed on to parents or carers. The information is provisional and may, if necessary, change prior to the relevant National Offer Day.*	28.02.28	13.04.28	13.04.28

	Secondary [SA3]	Reception [SA1]	Junior [SA2]
LA notification to parents or carers informing them of the outcome of their application [Offer Days].	01.03.28	17.04.28	18.04.28

The LA will notify voluntary aided, foundation, free schools and academies of all first, second and third preference applications which have been received for their school. In line with legislation, where these preferences are passed on, the order of parents or carers' preferences will not be made known to schools.

Community and voluntary controlled schools will be informed how many first preference applications have been received.

This information is **for school use only** to enable the admission authority to apply the schools oversubscription criteria in order to provide a full ranking list to the LA by the required deadline. The information should not be used for any other purpose.

During the liaison period with voluntary aided, foundation, free schools and academies, the LA will adjust the pupil lists to remove children who can be offered a higher preference school.

Voluntary aided, foundation, free schools and academies will have provided a full ranking list to the LA by the specified deadline However, during the liaison period, the LA may need to discuss changes to the allocation lists with voluntary aided, foundation free schools and academies and some further ranking may be required. Where this is the case, an appropriate deadline for the submission of revised information, to the LA, will be agreed with the individual school.

Distance Measurements

Straight-line Measure

Where there are more applications than places available at a community or voluntary controlled school for entry to all year groups, applications will be prioritised using the oversubscription criteria set out in the General Admission Policy. For any criteria that gives priority to those living closest to the school, distance measurements will be undertaken using the LAs computerised Geographical Information System (GIS). This measurement will be a straight-line measurement between the centre of the pupil's home address and a common point on the school site as determined by the LA. The common point is usually the main entrance/gate. Further information on the nodal point is available from the School Admissions and Appeals Team.

Shortest Walking Route by Road

Where a place cannot be offered at any of the parents or carers' preferred schools, the LA will allocate a place at the nearest school in the Local Authority area of Westmorland and Furness to the home address with a place available after all timely applications have been processed. In these circumstances, the distance will be measured by the shortest walking route by road

between the pupil's home address and the nearest available entrance on the school site using the LA's GIS mapping system.

Where a Place is Not Available at the Parents or Carers' Preferred Schools

Where a child is not eligible for a place at any of their parents or carers' preferred schools, they will be allocated a place at the nearest school in the local authority area of Westmorland and Furness to the home address with a place available after all timely applications have been processed, measured by the shortest walking route by road using the LA's GIS mapping system. Unless a parent or carer has specifically stated that they would not accept a place at a Catholic school, a place at a Catholic school would be offered where this is the nearest appropriate school.

If only one school is named on the application form and it is not possible to allocate a place at that school, the child will not automatically be considered for any other schools in the local authority area of Westmorland and Furness, e.g., the catchment area school; this is because the schools were not named on the application form. In these circumstances a place will be allocated at the nearest school in the local authority area of Westmorland and Furness with a place available after all timely applications have been processed, measured by the shortest walking route by road using the LA's GIS mapping system.

If a school is identified as the alternative school for more pupils than there are places available, the General Admission Policy 2028-29 or the school's oversubscription criteria will determine priority for a place.

Informing Parents and Carers of the Outcome of Their Application

The LA will inform all parents or carers of the outcome of their application as follows:

Online applications

Parents or carers who have made their application online will receive an email on the following dates, or on the first working day thereafter:

Year 7 Places [Secondary]	1 March 2028
Reception Places [Infant/Primary]	17 April 2028
Year 3 Places [Junior]	17 April 2028

Paper applications

Parents or carers who have made paper applications will receive a letter. Letters will be sent by post or e-mail on the dates above, or on the first working day thereafter.

All parents or carers who have been refused a place at their preferred school(s) will also receive a letter. This will be as well as the e-mail notification that will be issued if the application was made online.

These letters will give the following information:

- the name of the school at which a place has been offered.
- in relation to voluntary aided, foundation, free schools, and academies, that the offer is made on behalf of the governing body or the academy trust.
- the reasons why the child has not been offered a place at the other schools which were given as a preference (where relevant).
- contact details for the LA where a place has not been offered.
- information about the statutory right of appeal against the decision to refuse a place at any school given as a higher preference.
- confirmation that the right of appeal is in relation to any school given as a preference and where a place has not been allocated; and
- confirmation that in the re-allocation process, parents or carers will be considered for any places that might become available in schools they ranked higher than the school they have been offered, and what to do if they wish to be considered for any vacancies beyond that point.

Re-allocating Places which are not Taken Up or Subsequently Become Vacant

Parents or carers who do not wish to take up the place offered because they have made/wish to make alternative arrangements will be asked to do so by contacting the LA. If Parents or carers do not contact the LA by the below dates it will be deemed that they have accepted the place.

The LA will re-allocate any places which have become vacant since allocation letters were sent out. This will take place on or around:

Year 7 Places [Secondary]	23 March 2028
Reception Places [Infant/Primary]	10 May 2028
Year 3 Places [Junior]	10 May 2028

Consideration will be given to all outstanding applicants, including any late applications.

Places will be re-allocated by applying the school's oversubscription criteria (for community and voluntary controlled schools the LA oversubscription criteria will apply). Where the information is not already held, the LA will liaise with voluntary aided, foundation, free schools and academies regarding the ranking of outstanding applicants.

Until 31 December 2028, as vacancies arise, the LA will re-allocate the places to those applicants on the waiting list of community and voluntary controlled schools in accordance with its oversubscription criteria.

Late Applications Submitted After the Main Intake Closing Dates

Applications received by the LA after the main admissions round closing dates and where there are no exceptional circumstances, or after the dates specified if there are exceptional circumstances, will only be considered **after** the allocation decisions have been made.

Where it is not possible to offer a place on the Offer Days a place will be offered on or after re-allocation day.

Waiting Lists

The LA will maintain a waiting list for each community and voluntary controlled primary and secondary school, i.e., those schools where the LA is the admission authority, until 31 December of the normal school year of admission.

Waiting lists for schools will be kept by the relevant admission authority until 31 December of the normal school year of admission as a minimum.

Applications Received After the First Day of the School Year and Other In-Year Requests for Admission

Applications received after the first day of the school term of the admissions year, and at any time for entry other than to the normal year of entry, will be treated as in-year admissions.

Once any places have been re-allocated on the specified dates, and until 31 August 2028, any applications for entry in September 2028 to Reception in an infant or primary school, Year 3 in a junior school or Year 7 in a secondary school will continue to be treated as main intake applications for the normal admissions round.

Westmorland and Furness Forms SA1, SA2 and SA3 will be used for this purpose up until the first day of the school term of the normal admissions year. From re-allocation day up until the first day of the school term of the normal admissions year, the LA will continue to process all main intake applications.

For community and voluntary controlled schools which have been oversubscribed, the LA will continue to re-allocate places up to 31 December 2028 in line with its published admission arrangements. Therefore, if parents contact schools to request a September 2028 Reception, Year 3 or Year 7 school place, the school should refer the parent to the LA.

Community and voluntary controlled schools that are not oversubscribed may advise parents about the availability of places in the normal year of entry or in any other year group at the school. Applications for in-year admission be made using a Form SA8 that will be processed by the LA, or by contacting the preferred school directly.

if any parent approaches a voluntary aided, foundation, free school, or academy (a list of these schools can be found below) directly about an in-year admission, the governing body or academy trust should offer a place where possible and notify the Westmorland and Furness LA. Where a place cannot be offered, the governing body or academy trust **must** offer the right of appeal and

advise the parent to contact the Westmorland and Furness School Admissions and Appeals Team in order that a Form SA8 can be completed.

Own admission authority schools **must** notify the LA of both the application and its outcome to allow the LA to keep up to date figures on the availability of places in the area.

Where the LA receives an SA8 direct from a parent giving a voluntary aided, foundation, free school, or academy as their first preference or in pursuing alternative preferences where higher preferences have been refused, the request will be referred to the governing body or academy trust to make a determination regarding the application. The governing body or academy trust should notify the parent or carer in writing of its decision with a copy to the LA.

Parents who are refused admission **must** be offered a right of appeal. The reason for the refusal and information about the appeals process **must** be provided by the relevant admission authority in the refusal letter.

The LA will keep track of any pupils who apply for in-year admission using form SA8 and intervene as appropriate to ensure that they are placed in a school without undue delay.

Applications for Queen Elizabeth Studio School

Queen Elizabeth Studio School offer the opportunity for pupils to join them at the beginning of Year 10. Details are included in the Transfer to Secondary School in Westmorland and Furness – September 2028 parental information booklet produced by the LA.

For further information and to apply for a place at Queen Elizabeth Studio School, parents should contact the school directly.

WESTMORLAND AND FURNESS COUNCIL CO-ORDINATED ADMISSIONS SCHEME FOR INFANT, JUNIOR, AND PRIMARY SCHOOLS [MAIN ADMISSIONS ROUND]

Scheme Timetable - September 2028 Entry to Reception and Year 3

Date	Action
15 January 2028	SA1s [Reception] to be submitted online to the Westmorland and Furness School Admissions and Appeals Team; if submitting a paper form, return to the parents or carers first preference school or directly to the Westmorland and Furness School Admissions and Appeals Team by 15 January 2028. Any supplementary form and documentary evidence, if required, that is relevant in relation to admission to voluntary aided, foundation, free schools and academies must be returned by parents or carers to the school for which the supplementary information is relevant by 15 January 2028. SA2s [Year 3] to be submitted online to the Westmorland and Furness School Admissions and Appeals Team; if submitting a paper form, return to the parents or carers first preference school or directly to the Westmorland and Furness School Admissions and Appeals Team by 15 January 2028. Any supplementary form and documentary evidence, if required, that is relevant in relation to admission to voluntary aided, foundation, free schools and academies must be returned by parents and carers to the school for which the supplementary information is relevant by 15 January 2028.
17 January 2028	Schools to pass SA1s and SA2s to the LA on a weekly basis as and when they are received, but to be sent by first class post on this date at the latest. Schools to maintain a record of all forms received. This should include a list of who has submitted an application form together with the date the form is received in school.

25 January 2028	Other LAs to be notified of preferences which have been expressed for schools in their area.
31 January 2028	The Westmorland and Furness LA will notify voluntary aided, foundation, free schools, and academies of all first, second and third preference applications which have been received for their school. In line with legislation, where these preferences are passed on, the order of parents or carers' preferences will not be made known to schools. Community and voluntary controlled schools will be informed how many first preference applications have been received.
8 February 2028	After this date, no late or changed applications to be considered, even if there are exceptional circumstances.
11 February 2028	Voluntary aided, foundation, free schools, and academies to provide LA with a list showing which category in their admissions policy each applicant falls into. This list should be in rank order, ranked from 1 onwards, beginning with the applicant with the highest priority for a place at the school through to the applicant with the lowest priority for a place. When the ranking list is returned to the LA, each applicant should have an individual ranking and the relevant category of the admission policy should be specified. Please see example as figure 1 below. If the rankings returned do not include the category in policy and an individual ranking for each applicant LA will return the list to the school to be re-ranked correctly. If any school has difficulties with this deadline, an alternative one must be agreed with the LA.
14 February to 06 March 2028	The LA will liaise with voluntary aided, foundation, free schools and academies in order to finalise allocations.
By 31 March 2028	Other LAs will be notified of places in schools in the local authority area of Westmorland and Furness.
12 April 2028	LA will finalise allocations.
12 April 2028	LA will provide a **provisional** list of places allocated to all maintained schools and academies in the local authority area of Westmorland and Furness.

	Schools should be aware that, if necessary, there may be changes to allocations between 14 April and the notification of places on National Offer Day. The provisional list of places allocated is for school use only; information from the list **must not** be shared with parents or carers.
18 April 2028	LA will notify parents or carers of their allocation.
11 May 2028	LA will re-allocate any places which have become available, after this date.

Scheme Timetable - September 2028 Entry to Year 7

Date	Action
31 October 2027	SA3s to be submitted online to the Westmorland and Furness School Admissions and Appeals Team; if submitting a paper form, return to the child's current school or directly to the Westmorland and Furness School Admissions and Appeals Team by 31 October 2027. Any supplementary form and documentary evidence, if required, that is relevant in relation to admission to voluntary aided, foundation, free schools and academies must be returned by parents or carers to the school for which the supplementary information is relevant by 31 October 2027. Each primary/junior school should maintain a record of the applications it receives from parents or carers as well as the date these are received. Before the closing date for applications (31 October 2027) the school should contact those parents or carers where the record kept in school indicates that a parent or carer may not have applied for a Year 7 school place.
01 November 2027	Schools to pass SA3s and any supplementary forms to the Westmorland and Furness LA on a weekly basis as and when they are received, but to be sent by first class post on this date at the latest.
17 November 2027	Other LAs to be notified of preferences which have been expressed for schools in their area.

30 November 2027	The LA will notify voluntary aided, foundation, free schools and academies of all first, second and third preference applications which have been received for their school. In line with legislation, where these preferences are passed on, the order of parents or carers' preferences will not be made known to schools. Community and voluntary controlled schools will be informed how many first preference applications have been received.
14 December 2027	Voluntary aided, foundation, free schools and academies to provide LA with a list showing which category in their admissions policy each applicant falls into. This list should be in rank order, ranked from 1 onwards, beginning with the applicant with the highest priority for a place at the school through to the applicant with the lowest priority for a place. When the ranking list is returned to the LA, each applicant should have an individual ranking and the relevant category of the admission policy should be specified. Please see example as figure 1 below. If the rankings returned do not include the category in policy and an individual ranking for each applicant LA will return the list to the school to be re-ranked correctly. If any school has difficulties with this deadline, an alternative one must be agreed with the LA.
15 December 2027 to 20 January 2028	The LA will liaise with voluntary aided and foundation schools, free schools and academies in order to finalise allocations.
05 January 2028	After this date, no late or changed applications to be considered, even if there are exceptional circumstances.
By 18 February 2028	Other LAs will be notified of places in schools in the local authority area of Westmorland and Furness which can be offered to their residents.
25 February 2028	LA will finalise allocations.
25 February 2028	LA will provide a **provisional** list of places allocated to all maintained schools and academies in the local authority area of Westmorland and Furness.

	Schools should be aware that, if necessary, there may be changes to allocations between 25 February and the notification of places on National Offer Day. The provisional list of places allocated is for school use only; information from the list **must not** be shared with parents or carers.
1 March 2028	LA will notify parents or carers resident in the local authority area of Westmorland and Furness of their allocation.
23 March 2028	LA will re-allocate any places which have become available, after this date.

Figure 1: Example of a ranking list

Category in Policy	Ranking	Child Details (including DOB, address, sibling information, relevant distance measurement, etc.)
1	1	Child A (child with highest priority for place)
2	2	Child B
2	3	Child C
4	4	Child D
4	5	Child E
4	6	Child F
5	7	Child G

And so on….

6	198	Child GP
6	199	Child GQ
6	200	Child GR (child with lowest priority for place)

until all applicants have been categorised and ranked.

Admission Authorities in the Local Authority area of Westmorland and Furness

(Subject to any school converting to Academy or Foundation Status)

Infant and Primary Schools:

School	Status	Admissions Authority
Allithwaite CE Primary School	Community	Westmorland and Furness Council
Alston Primary School	Community	Westmorland and Furness Council
Ambleside CE Primary School	Academy	Governing Body or Academy Trust
Appleby Primary School	Foundation	Governing Body or Academy Trust
Armathwaite School	Community	Westmorland and Furness Council
Arnside National CE School	Academy	Governing Body or Academy Trust
Asby Endowed School	Voluntary Controlled	Westmorland and Furness Council
Askam Village School	Foundation	Governing Body or Academy Trust
Barrow Island Community Primary School	Community	Westmorland and Furness Council
Beaconside CE Primary School	Voluntary Aided	Governing Body or Academy Trust
Beetham CE School	Voluntary Aided	Governing Body or Academy Trust
Bolton School, Appleby	Community	Westmorland and Furness Council
Brisbane Park Infant School	Community	Westmorland and Furness Council
Brough Community Primary School	Community	Westmorland and Furness Council
Broughton CE Primary and Nursery School	Voluntary Controlled	Westmorland and Furness Council
Brunswick School	Community	Westmorland and Furness Council
Burlington CE Primary and Nursery School	Voluntary Controlled	Westmorland and Furness Council
Burton Morewood CE Primary Academy & Nursery	Academy	Governing Body or Academy Trust
Calthwaite CE School	Voluntary Aided	Governing Body or Academy Trust
Cambridge Primary School	Academy	Governing Body or Academy Trust
Cartmel CE Primary School	Voluntary Controlled	Westmorland and Furness Council
Castle Park School	Academy	Governing Body or Academy Trust
Chapel Street Infants School	Community	Westmorland and Furness Council
Chetwynde School	Free	Governing Body or Academy Trust
Churchwalk CE Primary School	Voluntary Aided	Governing Body or Academy Trust
Clifton School	Community	Westmorland and Furness Council

School	Status	Admissions Authority
Coniston CE Primary School	Voluntary Controlled	Westmorland and Furness Council
Croftlands Infant and Nursery School	Community	Westmorland and Furness Council
Crosby Ravensworth CE School	Voluntary Aided	Governing Body or Academy Trust
Crosscrake CE School	Voluntary Aided	Governing Body or Academy Trust
Crosthwaite CE School	Voluntary Aided	Governing Body or Academy Trust
Culgaith CE School	Voluntary Aided	Governing Body or Academy Trust
Dalton St Mary's CE Primary School	Voluntary Aided	Governing Body or Academy Trust
Dane Ghyll Community Primary School	Community	Westmorland and Furness Council
Dean Barwick Primary School	Voluntary Aided	Governing Body or Academy Trust
Dean Gibson Catholic Primary School	Academy	Governing Body or Academy Trust
Dent CE Voluntary Aided Primary School	Voluntary Aided	Governing Body or Academy Trust
Flookburgh CE Primary School	Foundation	Governing Body or Academy Trust
Ghyllside School	Academy	Governing Body or Academy Trust
Goodly Dale Community Primary School	Community	Westmorland and Furness Council
Grange CE School	Voluntary Controlled	Westmorland and Furness Council
Grasmere CE School	Voluntary Aided	Governing Body or Academy Trust
Grayrigg CE School	Voluntary Aided	Governing Body or Academy Trust
Greystoke School	Community	Westmorland and Furness Council
Hawkshead, Esthwaite Primary School	Community	Westmorland and Furness Council
Heron Hill Primary School	Community	Westmorland and Furness Council
High Hesket CE Primary School	Voluntary Controlled	Westmorland and Furness Council
Holme Community School	Community	Westmorland and Furness Council
Holy Family Catholic Primary School	Voluntary Aided	Governing Body or Academy Trust
Ireleth St Peter's CE School	Voluntary Aided	Governing Body or Academy Trust
Ivegill CE	Voluntary Aided	Governing Body or Academy Trust
Kirkby Stephen Primary School	Community	Westmorland and Furness Council
Kirkby Thore School	Academy	Governing Body or Academy Trust
Kirkoswald CE School	Voluntary Controlled	Westmorland and Furness Council
Langdale CE School	Voluntary Aided	Governing Body or Academy Trust

School	Status	Admissions Authority
Langwathby CE School	Voluntary Controlled	Westmorland and Furness Council
Lazonby CE School	Academy	Governing Body or Academy Trust
Leven Valley CE School	Voluntary Aided	Governing Body or Academy Trust
Levens CE School	Voluntary Controlled	Westmorland and Furness Council
Lindal and Marton Primary School	Academy	Westmorland and Furness Council
Lindale CE School and Community IT Centre	Voluntary Controlled	Westmorland and Furness Council
Long Marton Community Primary School	Community	Westmorland and Furness Council
Low Furness CE Primary School	Voluntary Controlled	Westmorland and Furness Council
Lowther Endowed School	Voluntary Aided	Governing Body or Academy Trust
Milburn School	Community	Westmorland and Furness Council
Milnthorpe Primary School	Community	Westmorland and Furness Council
Morland Area CE School	Voluntary Aided	Governing Body or Academy Trust
Nenthead Primary School	Community	Westmorland and Furness Council
Newbarns Primary School	Academy	Governing Body or Academy Trust
Newton School	Academy	Governing Body or Academy Trust
Old Hutton CE School	Voluntary Controlled	Westmorland and Furness Council
Ormsgill Primary School	Academy	Governing Body or Academy Trust
Orton CE School	Voluntary Aided	Governing Body or Academy Trust
Our Lady of the Rosary Catholic Primary School	Academy	Governing Body or Academy Trust
Parkside GGI Academy	Academy	Governing Body or Academy Trust
Patterdale CE School	Voluntary Aided	Governing Body or Academy Trust
Pennington CE School	Voluntary Controlled	Westmorland and Furness Council
Penny Bridge CE School	Academy	Governing Body or Academy Trust
Penruddock Primary School	Foundation	Governing Body or Academy Trust
Plumpton School	Voluntary Controlled	Westmorland and Furness Council
Ramsden Infant School	Community	Westmorland and Furness Council
Roose School	Community	Westmorland and Furness Council
Sacred Heart Catholic Primary School	Academy	Governing Body or Academy Trust
Sedbergh Primary School	Community	Westmorland and Furness Council

School	Status	Admissions Authority
Selside Endowed CE School	Voluntary Aided	Governing Body or Academy Trust
Shap Endowed	Voluntary Aided	Governing Body or Academy Trust
Sir John Barrow School	Community	Westmorland and Furness Council
Skelton School	Community	Westmorland and Furness Council
South Walney Infant School	Community	Westmorland and Furness Council
St Catherine's Catholic Primary School	Academy	Governing Body or Academy Trust
St Columba's Catholic Primary School	Voluntary Aided	Governing Body or Academy Trust
St Cuthbert's Catholic Primary School, Windermere	Academy	Governing Body or Academy Trust
St George's CE School	Voluntary Controlled	Westmorland and Furness Council
St Mark's CE Primary School	Voluntary Aided	Governing Body or Academy Trust
St Martin & St Mary's CE Primary School	Voluntary Aided	Governing Body or Academy Trust
St Mary's Catholic Primary School, Ulverston	Academy	Governing Body or Academy Trust
St Mary's CE Primary School, Kirkby Lonsdale	Voluntary Aided	Governing Body or Academy Trust
St Oswald's CE Primary School	Voluntary Aided	Governing Body or Academy Trust
St Patrick's CE School, Endmoor	Voluntary Aided	Governing Body or Academy Trust
St Pius X Catholic Primary School	Academy	Governing Body or Academy Trust
St Thomas's CE School	Voluntary Aided	Governing Body or Academy Trust
Stainton	Voluntary Aided	Governing Body or Academy Trust
Staveley CE School	Voluntary Controlled	Westmorland and Furness Council
Storth CE School	Voluntary Controlled	Westmorland and Furness Council
Stramongate School	Academy	Governing Body or Academy Trust
Tebay Community Primary School	Academy	Governing Body or Academy Trust
Temple Sowerby CE School	Voluntary Controlled	Westmorland and Furness Council
Threlkeld CE Primary School	Academy	Governing Body or Academy Trust
Vicarage Park CE Primary School	Voluntary Controlled	Westmorland and Furness Council
Vickerstown School	Academy	Governing Body or Academy Trust
Victoria Infant and Nursery School, Barrow	Community	Westmorland and Furness Council

School	Status	Admissions Authority
Warcop CE School	Voluntary Aided	Governing Body or Academy Trust
Yanwath Community Primary School	Academy	Governing Body or Academy Trust
Yarlside School	Academy	Governing Body or Academy Trust

Junior Schools:

School	Status	Admissions Authority
Croftlands Junior School	Community	Westmorland and Furness Council
George Romney Junior School	Community	Westmorland and Furness Council
Greengate Junior School	Community	Westmorland and Furness Council
North Lakes School	Community	Westmorland and Furness Council
South Walney Junior School	Academy	Governing Body or Academy Trust
St James' CE Junior School [B]	Voluntary Aided	Governing Body or Academy Trust
St Paul's CE Junior School	Voluntary Aided	Governing Body or Academy Trust
Victoria Academy [B]	Academy	Governing Body or Academy Trust

Secondary Schools:

School	Status	Admissions Authority
Appleby Grammar School	Academy	Governing Body or Academy Trust
Cartmel Priory CE School	Academy	Governing Body or Academy Trust
Chetwynde School	Academy	Governing Body or Academy Trust
Dallam School	Academy	Governing Body or Academy Trust
Dowdales School	Community	Westmorland and Furness Council
Furness Academy	Academy	Governing Body or Academy Trust
John Ruskin School	Community	Westmorland and Furness Council
Kirkbie Kendal School	Academy	Governing Body or Academy Trust
Kirkby Stephen Grammar School Sports College	Academy	Governing Body or Academy Trust
Lakes School, The	Community	Westmorland and Furness Council
Queen Elizabeth Grammar School	Academy	Governing Body or Academy Trust
Queen Elizabeth School	Academy	Governing Body or Academy Trust
Queen Elizabeth Studio School	Academy	Governing Body or Academy Trust
Queen Katherine School, The	Academy	Governing Body or Academy Trust
Samuel King's School	Foundation	Governing Body or Academy Trust
Settlebeck School	Academy	Governing Body or Academy Trust
St Bernard's Catholic High School	Academy	Governing Body or Academy Trust
Ullswater Community College	Foundation	Governing Body or Academy Trust
Ulverston Victoria High School	Community	Westmorland and Furness Council

School	Status	Admissions Authority
Walney School	Academy	Governing Body or Academy Trust